

Ryan White CARE Act Title I

Inland Empire HIV Planning Council

Minutes of Meeting

Thursday, September 25, 2003

1:00 PM - 3:30 PM

**San Bernardino Registrar of Voters
777 East Rialto Avenue
San Bernardino CA 92415
909-387-2087**

Call to Order and Introductions

Joe Acosta, Co-chair, called the meeting to order at 1:10 PM. Joe Acosta announced that he would be trying to limit the speaking time for discussion issues to two minutes, in order to allow other people to participate. He said this would not include presentations. Introductions were made and persons in attendance were:

Members:

Joe Acosta
Erin Comstock
Joshua Sparks
Edwin Zelaya
Ed Cueto
Thomas Prendergast, M.D

William Trevizo
John Brown
Faith Davis-Bolton
Steve McGrew
Victoria Jauregui Burns
Carolyn Harris

Cherry Houston, Ph.D.
Faith Davis-Bolton
Darlene DeBayona
Gregory French
Terry Benjamin

Absences:

Dr. Gary Feldman
Sandra Bibb
Fred Flotho, Jr

Jeffrey Byers
A. Lloyd Jones
Leann Chamlee

Benita Ramsey
Lucie Smith

Other Attendees:

Thomas Gonzalez
Jerry Nevarez
Jim Woodward
Janet Velez
Rob Anderson

Clint Trout
Buddy Akin
Leticia Gutierrez
Jack Newby

P. C. Support Staff:

Daniel Perez
Vicki Devore
Travette Smith
Bonnie Flippin
Scott Rigsby

Public Comments

Rob Anderson reported on the NAPWA Leadership Conference in San Bernardino, and he said he thought it would be developing leadership qualities among the consumers that were there.

Gregory French said that he wanted to thank the members of Consumer Advocacy that attended the NAPWA meeting and he thought they picked up a lot of information on Planning Council issues. He said Terry Benjamin, Lucie Smith and himself were the members that were there.

Agenda Additions, Revisions, and Corrections

Joe Acosta said he would like to make a change to the Agenda and move Advocacy Reports to the first of the meeting due to the importance of the information, which might impact the decision-making for the rest of the day. He commented on the CAEAR Coalition held in Washington D.C., where there was a lot of work done, as well as the United States Conference on AIDS held in New Orleans. Joe commended John Brown and Jack Newby for their work at the CAEAR Coalition. He said this EMA has an incredible amount of influence on the whole process due to their work. Joe asked each man to give a report on the CAEAR Coalition and then have Dr. Houston share the experience in New Orleans. He asked for acceptance of the change by the membership and was given an agreement by consensus.

John Brown spoke first regarding the CAEAR Coalition. He said many of the larger AIDS organizations don't have the dollars they used to have, therefore the power structure has changed, and many organizations such as Desert AIDS are contributing to the dynamics. John said that reauthorization is gearing up for 2005. However, they are hoping to have their strategies in place by June 2004, and dialogues are happening now regarding dealing with a conservative administration. Next, John said that the 2004 allocation process is virtually over, and the reality is that the Senate and the House both approved the President's numbers for Title I and Title II, which were flat. He said that meant there were clearly going to be cuts. He said that Title III might have a difference. They are working with Congresswoman Mary Bono's office. She has taken the lead on this issue. She is doing the "Dear Colleague" letter that is being circulated to all of the members of the House asking them to go with the Senate number which will avoid a Title III cut. John said that even if they were successful, Title III is flat funded, and that we needed to understand that there are no additional dollars for Title I, II, or III, for 2004. He stressed that fact as being very important to consider. John said that it was great to have Joe Acosta at the CAEAR Coalition meeting, but at that meeting, the majority of the people attending are Grantees, and the Grantees are working closely with HRSA, who understand their goals. He cited **Attachment 1**, which showed that the average allocation per year per person, per client, is \$2,300, and the average allocation per client in our EMA is \$1,900 per person. San Francisco is getting \$3,500 per person. John said if you look down the list, the highest allocations are to areas where the Grantees are at the CAEAR meetings advocating on a regular basis. John suggested that San Bernardino County needed to understand that investing in that kind of advocacy brings more dollars to the community, that it is not about membership and travel expense; that it is very short-sighted not to send our Grantee to these meetings because it pays off to have the Grantees in attendance in additional dollars for all the clients.

Steve McGrew proposed that the Planning Council write to the County Administrators explaining the importance of having the Grantee at these meetings. Joe Acosta said that there was actually a group consisting of PLWAs within the coalition now, so they did have a voice, but he had also spoken quite regularly with Daniel Perez regarding the need for his attendance. He said if the Grantee continued to go year after year, there was a continuity to offer in comparison with Chairs with only a one year term. When asked, Steve McGrew said he would put the proposal for a letter in the form of a motion if it was the will of the Council. After asking the group, Joe Acosta said they would write the letter.

Jack Newby then spoke, saying that one of the efforts that he made was to attempt to see that there were meetings with all of the congressional representatives within this EMA, and he was

successful in doing that. This made it possible to advocate on behalf of the EMA as much as possible, and better relationships are being developed. Jack said that regarding Title III, he recommended calling congressional offices to encourage them to sign the Title III letter. Jack also said that another issue is to define what medical treatment is, since there are more narrow definitions being proposed regarding primary medical care and medications. He said he was also on a committee meeting with Senator Kennedy's health aide to work with reauthorization on that particular committee. Jack also said that, with respect to budget next year, they were already working on the CAEAR Coalition percent budget numbers within the next month, so they are hopeful that will produce a little better result. He said that ADAP is a huge issue, as well as a southern coalition, as well as taking a hard look at ancillary services and how they are defined, such as alternative medical therapy, food and housing.

Joe Acosta stated that John and Jack made an outstanding presentation at Congressman Baca's office.

Gregory French inquired where the funds come from to attend and belong to the CAEAR Coalition. John Brown said that they did not come out of the Title I funds, that San Bernardino County has to consciously put county dollars into advocacy. He said that before, Alex Taylor had been taking part of his budget of county dollars and paying the San Bernardino County membership. John said that since Alex had received a cut, he hadn't spoken with him about his plans for the dollars. He said it would be necessary to ask the county to put general dollars into advocacy, CAEAR membership and transportation. John further said that Joe Acosta had traveled on behalf of Riverside County, but Daniel Perez was not allowed to travel on behalf of San Bernardino County. Joshua Sparks asked about the costs and was told that membership was \$4000 and the travel costs for approximately five meetings raised the cost to around \$12,000. Steve McGrew asked Dr. Prendergast regarding San Bernardino County policy in this regard. Dr. Prendergast said this had never come up in a meeting he attended where it could be called a policy decision and he did not know until now that these circumstances had changed, so he would ask. He said he would find out whatever information he could, and reminded the group that the Board of Supervisors was very conservative.

Dr. Houston reported on the trip to New Orleans, the AIDS Conference, and the luncheon meetings. She gave several good anecdotes she brought back outlining the importance of linking hands to deal with many community issues in the EMA no matter what people's differences. She said the institutes run all day at the AIDS Conference, and one of the institutes was regarding CVC. She said the CVC has agreed to come here and do some technical assistance for identified needs. Dr. Houston reminded the group that when some of the sessions had seemed boring, she realized how far ahead of the rest of the country California is. She said this EMA is even ahead of some areas in California. Joe Acosta also added some comments to support the statements of Dr. Houston.

Edwin Zelaya spoke on his trip to the AIDS Conference. He said that basically they were covering the same issues that our EMA has already done. He said he was hoping to bring more information back. However, he seemed to think the exhibitions were quite informative and it was a good opportunity to do a lot of networking. Joe Acosta said perhaps the key thing was the networking.

Review and Approval of Minutes

See Consent Calendar.

Consent Calendar

Steve McGrew made a motion to pull Attachment A4 and then approve the rest. Victoria Burns asked that Attachment A3 be pulled. John Brown asked that Attachment A1 be pulled. Then Steve McGrew made a motion to approve the rest of the items on the consent calendar. Carolyn Harris asked to pull the minutes for a technical correction. Joe said there was a motion on the floor and Steve McGrew said he would amend his motion to include the minutes. John Brown seconded the motion. The motion carried.

Motion #03-48 was approved

For: 16
Against 0
Abstentions: 1

Members present with no PC Form 700 on file: 0

Regarding the Minutes, Carolyn Harris made an addition to page 3 under Planning & Evaluation Report before the second paragraph, regarding the EAM report, the last line of the paragraph needs to have added: "reporting for all 13 contract entities/organizations". Then she asked to have corrected on page 7 under Advocacy Report, by deleting Empire and replacing it with AIDS Project. Dr. Prendergast made a motion to accept the Minutes as amended. Steve McGrew seconded the motion. **See Attachment 2.**

Motion #03-49 was approved

For: 16
Against 0
Abstentions: 1

Members present with no PC Form 700 on file: 0

Scott Rigsby gave a report consisting of why the financial report had been pulled. He cited items that were significantly overextended, but that those are four categories with a large excess during the allocations process. He said the second situation which could correct the first situation is the four-month subject of residue or unextended funds for that period that could be taken into the eight-month period. Scott asked if the Planning Council would like the unextended funds to stay within the provider that it was in for the four-month period, or did they want to take the residue from each provider and combine it together and let the Planning Council allocate it for different services. A group discussion was held regarding the above report. Ed Cueto made a motion to roll over the money into the same categories with the same providers. Faith Davis-Bolton seconded the motion. Dr. Prendergast asked to amend the motion to instruct the grantee to come back to the Planning Council as soon as possible if it appears that there is money that is not going to be expended. Ed Cueto said he would accept the amendment to the motion.

Motion #03-50 was approved

For: 16
Against 0
Abstentions: 1

Members present with no PC Form 700 on file: 0

Steve McGrew made a motion to accept the financial report as presented. Will Trevizo seconded the motion. **See Attachment 3.**

Motion #03-51 was approved

For: 16
Against 0
Abstentions: 1

Members present with no PC Form 700 on file: 0

Regarding the Emergency Financial Assistance Standard, Victoria Burns spoke to say that Standards had edited the copy briefly but did not change the document in content, only to clarify. She asked for this document to be approved. Dr. Prendergast made a motion to approve the Emergency Financial Assistance Standard as amended and Steve McGrew seconded the motion. **See Attachment 4.**

Motion #03-52 was approved

For: 16
Against 0
Abstentions: 1

Members present with no PC Form 700 on file: 0

Steve McGrew spoke to correct the answer under the second title as being The Executive Committee instead of The Co-Chair of the Planning Council. He asked that this document be corrected. The secretary verified that it should read The Executive Committee. Gregory French asked to read the corrected copy first. Steve McGrew made a motion to approve the Conference/Travel/Training Parameters for IEHPC Members Request for Travel. Ed Cueto seconded the motion. **See Attachment 5.**

Motion #03-53 was approved (*Note – the vote count changed due to a member leaving*).

For: 15
Against 0
Abstentions: 2

Members present with no PC Form 700 on file: 0

Old Business

Victoria Burns reviewed the Evaluation of the Administrative Mechanism FY2002-03 Procurement Process for FY 2003 for the Planning Council. **See Attachment 6.** She reviewed the methodology, the surveys and the resulting findings and recommendations. A group discussion followed. The question arose regarding talk of a continuing application for an agency that had been there ten years. A discussion was held regarding the Application having to be to the Board of Supervisors a month early, so a month was lost and if something was found in severe need that would add to the money the EMA would get, it couldn't be changed, which would hurt people with HIV in this EMA. Victoria said she knew it hurt the Application tremendously to cut off three weeks, and part of it is the Evaluation of Administrative Mechanism. She said it is more of a larger picture and the Board does not seem to understand. She said the Board needed to be made aware that their decision has an impact on the Planning Council's ability to prepare a competitive grant for the people who live in that county with HIV. John Brown made a motion that asked the Chair to prepare a letter regarding this subject to send to the Board of Supervisors. Gregory French seconded the motion. A group discussion followed regarding public comments at the Board

meetings. Daniel Perez said the Application goes before the Board on October 7. The question arose whether the Board would meet on Election Day. John Brown then withdrew his motion and said he wanted to change the motion to ask that Steve McGrew go the next Board of Supervisors meeting where this is being discussed and under Public Comments explain clearly to the Board of Supervisors how this policy has affected the EMA. Victoria Burns seconded the motion. Dr. Prendergast suggested that there is a better comment time during the three minutes an item is before the Board instead of Public Comments when there are not many there to pay attention. John said he would amend the motion to include Dr. Prendergast's suggestion. Greg French seconded the motion.

Motion #03-54 was approved

For:	15
Against	0
Abstentions:	1

Members present with no PC Form 700 on file: 0

Daniel Perez said he would send the members the official time and date of the Board meeting. Steve McGrew asked for as many members to come as possible. Victoria Burns asked to acknowledge the work of the EAM Committee. A round of applause was offered.

New Business

Daniel Perez spoke regarding a rollover issue. **See Attachment 7.** After a group discussion it was agreed by the group to leave the issue as is with the most recent procedure governing.

Regarding the Comprehensive HIV Services Plan 2003-2005, Steve McGrew announced that a special meeting of Planning and Evaluation has been called to go over the Plan since the Plan has not been reviewed by a committee. **See Attachment 8.** Planning and Evaluation will be meeting on October 8. Daniel Perez commented that he was approached about the Plan, and one of the primary concerns was that the current epidemiological data hadn't been inserted into the EPI profile of the plan that was drafted last year. He said he had staff working on that now and he will bring that to Planning and Evaluation for committee review. He asked for comment on the Plan as presented at this meeting and the approval of the Planning Council. A group discussion was held. Dr. Prendergast made a motion to endorse the plan as presented and Gregory French seconded the motion. Steve McGrew said this is a condensation of a never-completed document. Carolyn Harris made a motion to move approval of the condensed version of the Riverside/San Bernardino EMA Comprehensive HIV Services Plan 2003-2005 including approval of technical amendments. She asked this be amended into the first motion. Dr. Prendergast agreed. Steve McGrew commented that the Executive Committee does meet after the Planning and Evaluation Committee, and that gives the Executive Committee the ability to make decisions if necessary in lieu of a Council recommendation, because they could approve the document so it could be sent off approved, and then sent to Planning Council for re-approval. Joe Acosta asked for the vote.

Motion #03-55 was approved

For:	8
Against	4
Abstentions:	1

Members present with no PC Form 700 on file: 0

Planning and Evaluation Report

Bonnie Flippin said she will be finished with the Needs Assessment very soon, and if anyone is interested in seeing it at this time, please let her know.

The EAM report was done earlier in the agenda.

Regarding the Contingency Planning Report, John Brown said there were several motions to make after the last meeting. He said the first recommendation is to ask the Planning and Evaluation Committee to develop Grantee instructions for a scenario in which there would be a 5% cut received and a scenario in which there would be a 10% cut. Joe Acosta asked for a vote, since it was a committee recommendation.

Motion #03-55 was approved

For:	15
Against	0
Abstentions:	1

Members present with no PC Form 700 on file: 0

John Brown then said that the next recommendation the Contingency Planning Committee made was to deactivate the committee until an award is actually received and they recommended reactivating the Case Management Committee to re-evaluate the standards for level 1 and level 2 clients. He said Leann Chamlee has said she will be willing to chair that committee. A group discussion followed. Joe Acosta asked for a vote.

Motion #03-56 was approved

For:	15
Against	0
Abstentions:	1

Members present with no PC Form 700 on file: 0

John Brown then made a recommendation that the Grantee expedite the process for evaluating the current case management standards. Daniel Perez said the Grantee has already drafted an evaluation tool and has decided to use staff analysts from the staffing pool, and none of them have come through. He said the reality is that there are not enough people in the office to do this task, so now that the Application is done, this task can begin. Ed Cueto asked for Case Management to set a date on the October calendar. John Brown said he did not put this in a motion, but he asked for volunteers for the Case Management Committee. The Case Management meeting was scheduled for October 21, at 10:30 AM in Colton.

John Brown also said that the committee recommended that the next quarterly Case Management meeting topic be "Inservice Training for Case Managers on How To Manage Consumers When There Are Diminishing Resources and Increased Needs".

Regarding Standards and Evaluations, Victoria Burns said they were continuing their work on the Standards and were meeting again on October 9.

Executive Committee Report

Bylaws Committee Report –

Faith Davis-Bolton reported on Article III, Article VI, and Article VIII, **See Attachment 9, Attachment 10, & Attachment 11.** She asked the Planning Council to review the documents, including revisions, deletions and additions, so there can be a vote during the October Planning Council meeting. Faith also mentioned that Article VII was still being delayed due to waiting for a County Counsel opinion on conflict of interest. A group discussion followed. It was agreed to send e-mail color-coded drafts of changes to those requesting them. The next meeting was announced for October 6, and will be teleconferenced. Joe Acosta and Steve McGrew both commended Faith and the Bylaws Committee for doing a wonderful job. There was a round of applause.

Underserved Committee Report –

Dr. Houston announced that Underserved Committee will be having their next meeting on October 1. She said they had narrowed down from two to one Hispanic Summits, and they will be completely in Spanish with English interpreters. The Summit will be held in Riverside County. She also said a Spanish group from Riverside County will be meeting with them. Dr. Houston said there were plans to have the Triumph Event again this year and include as many cultures as possible, and this is tentatively scheduled for November 29. Dr. Houston said plans have been completed for the Statewide Summit, which will take place on October 8, 9, and 10 in Oakland, and several members will be going to that meeting.

Consumer Advocacy & Education Committee Report –

Gregory French reported that the next meeting is October 7 in Banning. He said he wanted to welcome Terry Benjamin as a new member and co-chair of the Consumer Advocacy Committee. There was a round of applause.

Gregory French distributed a form “IEHPC Grievance Form” Draft, and asked for Planning Council approval. **See Attachment 12.** Gregory announced the reauthorization of the Ryan White CARE Act is Friday, October 3, from 9:30 am to 3:30 pm. Steve McGrew said to come at 8am to sign up to speak. Victoria Burns asked if there needed to be something in writing from the Planning Council as well. Gregory said anything in writing needed to be sent twelve days in advance. Steve McGrew said if a written document did not get there in time, then it could be read at the meeting. Gregory said that some members of Consumer Advocacy would be carpooling to the meeting, so they would be glad to take any documents to the meeting at 711 S. Hope Street at the Hyatt in Los Angeles.

Joe Acosta asked for comments on reviewing the Grievance Form Draft. Steve McGrew asked if the Grievance form was for a grievance against the Planning Council, but not against the Grantee. Gregory said it was for the Planning Council. Steve McGrew made a motion to approve, but Joe Acosta said it was a committee report. He asked for a vote.

Motion #03-57 was approved

For:	14
Against	0
Abstentions:	1

Members present with no PC Form 700 on file: 0

John Brown asked if that was a vote to approve the form or a vote to approve the report. Joe Acosta said it was a vote to approve the report which included the form. Gregory said he had some additional information to report, and Joe Acosta said the previous vote was invalid.

Gregory French introduced Rob Anderson, who announced the Celebration of Life Event, which will be held November 18, from 6-9PM. He said a dinner would be hosted with no charge to Planning Council members and guests. He said awards would be presented at that time. There will be a no-host bar. Rob said all providers will be invited to be there and represent themselves with a table showing what they are going to do for December 1 for AIDS Day. Rob said there would be considerable outreach to the media in hopes that someone would attend the event. He said there would be a guest speaker, and information would be given as to what would be happening in each community on World AIDS Day. Rob said there was a grant from Bristol Myers Squibb and they are anticipating between 100-110 people.

Joe Acosta asked if anyone wanted to make a motion to approve the Grievance Form draft. A group discussion followed. It was ascertained again that it was a form for members to file a grievance against the Planning Council. Discussion determined that it was a form for consumers, plus members. Gregory said that this form would be taken back to the committee for possible revisions and be re-presented at a later time.

ad hoc PC Support Staff Committee Report –

None

Membership Committee Report –

Ed Cueto gave a report stating there were 25 members with 5 vacancies. **See Attachment 13.** He said he had an application on hand and two more coming. He said Thomas Gonzalez would be submitting his application next week to replace Rebecca Zeidler and that is an assigned seat. Daniel Perez spoke to say that Bonnie Flippin and Jose Marin were working to resolve the membership situation and there are a number of questions that are being processed through the Board right now. He said there will be a report to give the final information.

Ed Cueto distributed a survey sheet to each Planning Council member (copy not available) to list committees with which they will be working. He said that is how attendance will be taken. He also distributed a form to update the database with the name and address of each person (copy not available). He said the Attendance Procedure (**See Attachment 14**) is the final procedure. Steve McGrew asked where the Roster was listing all the members. Victoria Burns said once the office moved to Riverside County there would be a Roster again for members. Dr. Prendergast said he thought that the information should be kept at a central location in the office. Ed Cueto said that was how it is, and this is just an effort to update information.

Region Committee Reports –

- **San Bernardino Region –** Dr. Prendergast said there were two major discussion points, one being the last chapter of the Plan being reviewed by the committee because it hadn't been reviewed before. He said the second issue was a discussion of abolishing the County committees and to continue the discussion next month.
- **Riverside Region –** Joe Acosta reported regarding an issue of food on the allocation recommendations which needed to be corrected. He said the committee also discussed

health region areas as an option, but left that subject in deference to a decision by the Planning Council.

Grantee Report –

Daniel Perez gave a verbal report. He introduced Jerry Nevarez, who will be coordinating quality management for the EMA and is a former Planning Council member. He said Jerry would also be working on the capacity development projects and will bring that information to Planning and Evaluation in a few weeks. Daniel said the Title I Application was completed and was submitted to County Counsel on September 22. He said CD ROMS were available to anyone who would like a copy of the Application. Daniel extended his appreciation to all who worked so hard to complete this project.

Regarding ARIES, Daniel said that providers should have received a packet which requires that end users be functional and IEP personnel evaluate system requirements. He said that this is vital and will consolidate some of the system specs in December. He said the RFP was released on Tuesday, and he has copies of it for anyone who is interested for Title I, and those are for all of the services that weren't procured previously. A group discussion followed.

The Monthly Committee Update was also made a part of these minutes. **See Attachment 15.**

Advocacy Reports –

Report made at beginning of meeting.

Public Comments –

Clint Trout said AHF is authoring a letter to the Governor protesting the removal of the seven million dollars out of ADAP, so if anyone would like to sign on to that letter or get a copy of it, please let him know. His e-mail address is clintt@aidshhealth.org. John Brown said this is very important, since these dollars come out of the ADAP budget that covers all the testing that is so expensive, so he suggested the Planning Council take a position on this and actually ask for the additional dollars, because it will have a huge impact. Jack Newby said the idea behind the cut was that Title I funds were covered, but he thought that was made independent of the various Planning Councils who were dealing with it, and it is possible that this amount or more could be wasted because physicians don't have access to diagnostic testing in order to make the appropriate medical decisions they need to make. A discussion followed. Joe Acosta said he would entertain a motion to support this cause. John Brown made a motion that the Planning Council send a letter and sign on in support of the letter that is going to the Governor asking that the seven million dollars be put back into ADAP. Edwin Zelaya seconded the motion. A discussion followed. Dr. Prendergast said the California Council of Local Health Officers has taken a position similar to this position, that this decision was made in the Office of AIDS, but the issue is that if the money is not taken from ADAP, they had been told to find the funds someplace else which they have offered to do. Jim Woodward commented that as far as disaster planning, the first thing to do was switch from meals at meetings to cookies and juice. He also commented on the long waiting period Bylaws has endured waiting for County Counsel to review the conflict of interest proposed bylaw. He suggested moving this request to Riverside County Counsel. Joe Acosta suggested this had gotten away from the subject of the motion.

Motion #03-58 was approved

For: 14
Against 0
Abstentions: 1

Members present with no PC Form 700 on file: 0

Joe Acosta then introduced Rick Rector's partner, Buddy Akim, to speak briefly regarding a situation which is a reminder to everyone that their work is far from over. Buddy Akim said that they live in Rancho Cucamonga, and since Labor Day have been plagued with hate crimes, mostly in the form of writing on Rick's car, and their front door, some of the writing being very graphic. They have called the police and are certain it is not being done by kids. Buddy emphasized that this is supposed to be a relatively safe area, and one from which it would be expensive to move. Joe said he just wanted everyone to know that it is happening in this EMA, and that no matter how hard everyone works, it is still happening. He said sometimes we tend to be apathetic or lethargic about our work helping consumers and this is a wake up call.

Dr. Prendergast commented in reply to Steve McGrew's question regarding any danger from the West Nile Virus which is carried by mosquitoes. He said that there is virtually no danger from this, and most of the deaths in the other part of the country are elderly or very young individuals. He said the best prevention is to stay away from mosquito-infested areas and try not to get bitten or if you are around an infestation, call pest control. Otherwise, Dr. Prendergast suggested wearing long sleeve shirts and a repellent if it is necessary to be outside with mosquitoes.

Announcements

None

Review of Action Items

Contact Larry Sanders

Rollover of 4 month and 8 month contracts

Board of Supervisor information to Planning Council members so they know when their items go before the Board

Agenda Items for Next Meeting

Agenda items for the next meeting should be directed to Vicki C. Devore at (909) 876-3960 or vdevore@dph.sbcounty.gov

Next Meeting

The next meeting will be October 30, 2003, at Registrar of Voters in San Bernardino, California

Adjournment

The meeting adjourned at 3:50 PM.

Certified:

Tom Prendergast, M.D. Date
Co-Chair

Joe Acosta Date
Co-Chair